



Friars Primary Foundation School
 Webber Street London SE1 0RF
 T: 020 7207 1807
 E: office@friars.southwark.sch.uk
 W: www.friarsprimaryschool.com



St Peter's CE Primary School
 Liverpool Grove, London SE17 2HH
 T: 020 7703 4881
 E: office@st-peterswalworth.southwark.sch.uk
 W: www.stpeterswalworth.co.uk

Friday 10th July 2020

Dear Parents

September reopening plans update

We hope you are all well and adjusting to the changes in society as we come more fully out of lockdown. You will now all know that the Government has announced that all children will return to school in September of this year. This letter sets out our reopening plan including which staff will be with your children next year as well as lots of other important information.

The school year begins on September 7th but in order to make sure our plans and our Risk Assessment to ensure safety of everyone are working we will be phasing children back in year groups across the first week. Children will be coming back as full classes but we will have staggered start break, lunch and finish times to ensure the whole class “bubbles” can maintain a distance from each other.

Year group and start date	Teacher	Rooms and play space	Structure of day
YN from Monday 14 th September	Lindsey Elliot (senior EY TA)	Nursery classroom and half of EYFS outside space	Start: 8:45am Home time (Part time children): 11:45 Home time (full time children): 3:00pm
YR – Wednesday 9 th September	Miss Foster	Reception classroom and half of EYFS outside space	Start: 8:50am Home time: 3:05pm
Y1 – Wednesday 9 th September	Miss Castillo	Y1 classroom and first green section on playground	Start 8:55am Hometime: 3:10pm
Y2 - Wednesday 9 th September	Miss Coate	Y2 classroom and middle green section on playground	Start: 9:00am Hometime: 3:15pm
Y3 – Tuesday 8 th September	Miss Neal	Y3 classroom and blue section / dragon’s den on main playground	Start: 9:05am Hometime: 3:20pm
Y4 - Tuesday 8 th September	Miss McKenzie	Y4 classroom and first green section on playground	Start: 9:10am Hometime: 3:25pm
Y5 – Monday 7 th September	Miss Kee	Y5 classroom and middle green section on playground	Start: 9:15am Hometime: 3:30pm
Y6 – Monday 7 th September	Mr Tull	Y6 classroom and blue section / dragon’s den on main playground	Start: 9:20am Hometime: 3:35pm
Breakfast club and Playcentre – Monday 14 th September	Regular BC and PC staff	Hall and playground. Children to be grouped by year group on separate tables and zones in the playground.	BC: 7:45am – 8:45am PC: 3:30pm – 5:45pm

Staffing:

- As you can see from the above table, we have two new teachers joining the school in September. Miss Kee and Mr Tull are both experienced teachers. We are sure you and your children will welcome them to the school. In addition, Mr Maragh, who has been working at the school this year will be in on Thursdays and Fridays as a cover teacher.
- This of course means that will sadly be saying temporary goodbyes to some members of staff. Mrs Wignall is now on maternity leave after giving birth to a lovely boy called Gene at the end of May. In addition, Miss Gethin Jones will be going on maternity leave before the end of September.
- Teachers without class responsibilities are:

Executive Headteacher: Justin Burt

Head of School (Friars): Joanna Wratten

Deputy Headteacher (St Peter’s): Claudette Farray Green



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- Miss Wratten – Acting head of school (part time); Miss Bridges - inclusion manager and senior teacher (part time), Mr Maragh – cover teacher (part time)
- Teachers' weekly planning, preparation and assessment time (PPA) will be covered by non class based teachers and higher level teaching assistants.
- Teaching assistants will mostly be attached to SEN pupils as well as helping teachers improve the achievement of particular groups of children in each class.
- I will continue in my role as Executive Head across Friars and St Peters until the end of the Autumn term after which time I will be returning to Friars full time.
- Due to our current circumstances, not all children will have an opportunity to meet their new teachers before the end of the year. However, all teachers will have had a substantial handover of information from the current class teachers about their new classes

End of year reports:

All children will have end of year reports sent out either by pupil post or by email today. The report format is very similar to previous years except that attendance and punctuality data and assessments of children's progress and attainment are only up to March 20th, the point at which schools closed. If you would like to discuss your child's report please phone the school to make a telephone appointment.

Attendance:

As you will all know, school attendance will once again become mandatory from September. We understand there may still be some anxiety about children returning. However, nationally we know that even children and adults who have been shielding will be able to return to work and school after August 1st. We have also been open to some children in one form or another since March 23rd. We have a well-established set of measures to ensure children and adults are safe and they are summarised below. If your child is absent we will continue with first day calling. Google classroom will only be offered to children who cannot attend school for clinical or public health reasons. If you choose not to send your child in we will happily discuss this with you to reassure but please be aware that non-attendance may well result in further action.

General guidance:

- Children that are not well and are showing symptoms of Covid 19 must not attend school.
- Children that are well but are part of a household that is self-isolating must not attend school during the self-isolation period.
- If a child starts to feel unwell at school and in particular if they are showing Covid19 symptoms they will be isolated from everyone else and we will expect them to be collected immediately. We will have some home testing kits in school which can be given to parents.
- If a child is tested for Covid 19 and the result is positive, parents must contact the school immediately as the rest of the child's class group may also have to self-isolate. We will liaise with Public Health Southwark if there are any confirmed cases for further guidance and advice.
- Stringent handwashing and hygiene practices ("Catch it, bin it kill it!") will be in place throughout the day. Staff will also regularly clean down surfaces and door handles throughout the day in addition to the daily cleaning provided by our cleaning contractors.
- Although you may choose for your child to wear PPE on the way to school, the DfE are not recommending its use in school by either children or staff unless a member of staff is supervising a child who has been isolated and is waiting to be collected.
- Parents must not drop off or collect children at times other than those detailed in the plan above.
- Because the number of children on site will be increasing significantly and we have to keep year groups separate siblings from different classes will have to stick to their designated class times.
- School will not be finishing early on Fridays from now on.
- Breakfast club and playcentre will resume on Monday 14th September.

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- Other extracurricular clubs will not resume until the second half of the Autumn term at the earliest.
- Other than when our new Nursery children and Reception children new to the school start, parents will not be allowed onto the site unless they have made a prior arrangement by telephone.
- School staff will collect and deliver children to the gate and in order to minimise social contact and that includes breakfast and playcentre children
- We also ask that only one adult bring your child to school.
- Children will remain with their own class for lessons, breaktimes, and lunchtimes. The same adults will mostly remain with each class but guidance now allows for some staff (i.e. TAs) to move between groups as long as they show stringent hand hygiene, good respiratory practise and keep 2m distance where possible.
- When in the classroom and the lunch hall, furniture will be arranged to that wherever possible children will not face each other and adults can maintain a 2m distance. However, we also need to accept that social distancing will not always be possible.
- We will control movement around the building so that there is minimal contact between groups and will use external entrances to classrooms wherever possible. The playground will be zoned into different areas and children will be given a specific space to be with their group.
- External staff who teach music, mandarin, PE and dance will be coming back to teach at Friars.
- Google classroom will stop being used routinely at the end of this term. It will only continue to be used if an individual, whole class or whole school has to isolate as teachers will need to fully focus on all the children that have returned. Some teachers may choose to use it for giving homework however.
- We will provide all children with their own labelled pencil case so they are not sharing classroom equipment.
- Children are allowed to bring bags, PE kits and book folders to school as well as a water bottle
- We will be able to send reading books home and we hope that you will continue to hear them read regularly.
- Children will have lots of opportunity to catch up on lost learning time. We will be assessing them early on to find out what gaps there are and then working hard to close them. We will plan carefully for the use of the Government's catch up support package once we know how much money we are being allocated.
- School will not be open at all during the summer holiday and we will not be setting work for children.

Summer holiday provision:

- We have already written to parents signposting them to the Lambeth and Southwark summer of food and fun. The digital version of their full brochure is now available here: <https://www.mayorsfundforlondon.org.uk/wp-content/uploads/2020/06/DBG0177-Kitchen-Social-Design-AW-Digital-Version.pdf>
- Any children that have been getting Edenred FSM vouchers will receive a voucher for £105 which will cover the full 7 weeks that children will not be attending school during the summer holidays.

As before all of our plans are subject to change at short notice. We need parents to accept any changes that are made which will always be in the interest of pupil and adult safety and following national guidelines. Please remember that the children finish the school year on Friday 17th July at the normal Friday finishing times (i.e. half day). Unless you hear otherwise we look forward to having everyone back from September 7th.

Yours sincerely,

J. Burt

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