



**Friars Primary Foundation School**  
Webber Street London SE1 0RF  
T: 020 7207 1807  
E: [office@friars.southwark.sch.uk](mailto:office@friars.southwark.sch.uk)  
W: [www.friarsprimaryschool.com](http://www.friarsprimaryschool.com)



**St Peter's CE Primary School**  
Liverpool Grove, London SE17 2HH  
T: 020 7703 4881  
E: [office@st-peterswalworth.southwark.sch.uk](mailto:office@st-peterswalworth.southwark.sch.uk)  
W: [www.stpeterswalworth.co.uk](http://www.stpeterswalworth.co.uk)

Friday 17<sup>th</sup> April 2020

Dear Parents and carers,

### Google classroom (G suite)

On behalf of the staff of both Friars and St Peter's we hope you are all well and are able to keep safe and healthy in these unprecedented times. Schools are still closed except for a small minority of children of key workers who cannot be cared for at home or other children identified by the school. You will also know that we have amalgamated Friars and St Peters and are based on the Friars site.

Along with their health and wellbeing, children's learning still needs to be taking place. Leading up to the Easter holidays we sent out letters with learning resources as well as activities and suggested timetables posted on the class pages of both schools' websites. From next week, we will be using an online learning platform called Google classroom (G suite). We must say a big thankyou to Miss Castillo and Miss Gethin Jones (from Friars) in getting this organised. G suite will enable teachers to set work on a daily basis, the vast majority of which will be able to be completed and handed in on line. Teachers will also be able to communicate directly with children and parents of course will be able to supervise the work and contact.

Teachers will work hard to respond to messages as soon as they can; please bear in mind that this might not be on the same day. We do expect children to show the same level of respect to teachers when messaging them as they would in class. If the teacher does not respond immediately to a message please be patient!

**The instructions for how to access G suite are as follows:**

**Step 1:** First Please go to <https://classroom.google.com/> on Google Chrome and logon with your G Suite credentials, which will be the students first name and first initial of their last name @friars.southwark.sch.uk. E.g. John Smith [johns@friars.southwark.sch.uk](mailto:johns@friars.southwark.sch.uk) If you are unsure please contact the school. **Passwords will be sent out separately by text message on Monday 20<sup>th</sup> April. Please do not try to log in before then as not all class pages will be ready.**

Logon Page below:

Google  
Sign in  
Use your Google Account

Email or phone

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.  
[Learn more](#)

[Create account](#) [Next](#)

**Executive Headteacher: Justin Burtt**

**Head of School (Friars): Joanna Wratten**

**Deputy Headteacher (St Peter's): Claudette Farray Green**

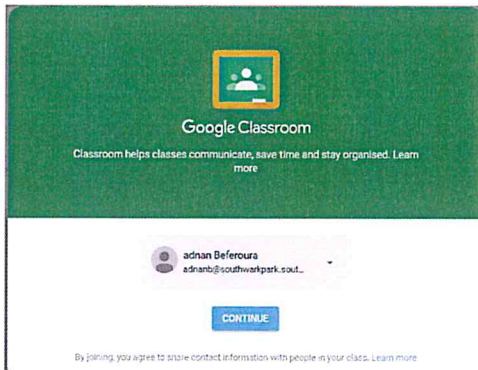


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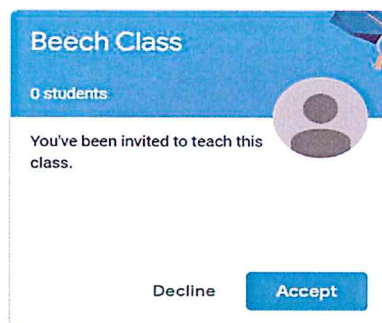
**Step 2:** You will now be signed into G Suite Classrooms, as per the image below click continue



**Step 3:** Once you have clicked on continue you will then be asked if you are a Student or Teacher

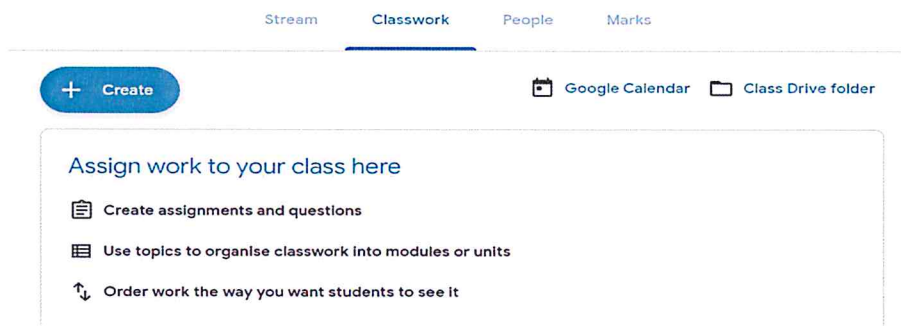
**Click on Student.**

On the next screen you should have already been invited to join your Class as shown below:



Click Accept.

**Step 4:** Once you have accepted the invite, you will be added into your Class where the Teacher will be able to add assignments for you and the rest of the



class.

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As you can see at the top of your screen you have four options, Stream, Classwork, People. **Stream & Classwork** is the only two which you will need to worry about as these will be where your Teacher posts information and assignments for you.

Miss Castillo and myself will be available on Monday morning to answer and telephone queries about logging on and accessing G suite (please contact us on 020 7207 1807).

We hope that children from Years 1 to 6 will be able to complete **3 activities per day**. We feel that this is a manageable amount of work. This will include one maths, one Literacy and one other from the rest of the curriculum. Teachers will give advice and reminders about how to structure the children's day including the need for down time, physical exercise and daily reading. In the early years Miss McKenna (St Peter's) and Miss Foster (Friars) will be taking a more flexible approach and it is important that Early Years parents continue to use the class pages of the websites as well as the information given on G suite.

**We are very aware that the majority of parents will not only be having to manage their own working patterns and times but they will have to manage children's work and time too. So, our best advice is please do not worry if your children struggle to get all the work done. Teachers will do their best to reassure you all and make the learning clear for parents and children.** By being able to communicate directly through G suite, teachers will be able to assist with any parent and child queries. Schools will reopen (but we cannot say when until we are given clear direction by the Government) and children's learning and progress will pick back up again.

In the meantime, please be safe and look after each other. Our thoughts are with you all.

Yours sincerely,

J. Burt



**Executive Headteacher: Justin Burt**

**Head of School (Friars): Joanna Wratten**

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