



## Friars Primary (Foundation) School

### Accessibility Policy and Plan

This Accessibility Policy & Plan are drawn up in compliance with current legislation & requirements as specified in Schedule 10, relating to Disability of the Equality Act 2010. School Governors are accountable for ensuring the implementation, review & reporting on progress of the Accessibility Plan over a prescribed period.

- We are committed to providing an accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotion and cultural needs. We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.
- Friars' plans to, over time, ensure the accessibility of provision for all pupils, staff and visitors to the school.
- An Accessibility Plan will be drawn up to cover a 3 year period. The plan will be updated annually.
- The Accessibility Plan will contain relevant actions to:
  - Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers reasonable adjustments to the physical environment of the school and physical aids to access education
  - Increase access to the **curriculum** for pupils with a disability, expanding and making reasonable adjustments to the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupil. This covers teaching and learning and the wider curriculum of the school such as participation in after –school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist pupils in accessing the curriculum.
  - Improve and make reasonable adjustments to the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include hand-outs, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats with a reasonable time frame.
- The Action Plan for physical accessibility relates to the Access Audit of the school, which is undertaken regularly. It may not be feasible to undertake some of the works during the life of this Accessibility Plan and therefore some items will roll forward into subsequent plans. The audit will need to be revisited prior to the end of each first three-year plan period in order to inform the development of the new plan for the following period.
- As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on 'having regard to matters relating to Access'
- The school prospectus will make reference to this Accessibility Plan.
- The School's complaints procedure covers the Accessibility Plan.
- Information about our Accessibility Plan will be published on the school website
- The Plan will be monitored through the Resources Committee of the Governing Body
- The Plan will be monitored by Ofsted as part of their inspection cycle.
- We acknowledge that there is a need of on-going awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter

## Friars Primary (Foundation) School Accessibility Plan November 2017 - 2020

### Improving the Physical Access at Friars Primary

An Access Audit was carried out by Inclusion Manager and School Business Manager on 6<sup>th</sup> November 2017 and the following recommendations were made;

No.	Item	Activity	Timescale	Cost
1.	Signage	Clear signs onto the school site – visually –impaired	By Oct 2019	£600
2.	Threshold access	Provide portable ramp for areas with high thresholds – in new build	By Oct 2019	£300
3.	Disabled toilets – children	Provide disabled toilet for children – in new build	By Oct 2019	£2500
4.	School Entrance	Reposition keypad and entrance communicator to more accessible position – investigate light control and/or buzzer	By Oct 2020	£1000
5.	Hearing Loop	To be installed in Reception area	By April 2020	£300
6.	Manual Handling Training	For key members of staff	By Jan 2018	£450
7.	Skirting boards and door frames	Need to be able to differentiate between the walls, doors and floors	By Oct 2018	£400
8.	Reception Area chairs	Provide a range of chairs for visitors and children	By April 2019	£1500
9.	Changing facilities for toileting	Provide a shower/area	By Oct 2019	£2500
10.	Another hand rail on internal stairs	To provide for ease of access	By Oct 2020	£1500

## Friars Primary (Foundation) School Accessibility Plan November 2017 - 2020

### Improving the Curriculum Access at Friars Primary

Target	Strategy	Outcome	Responsibility	Time	Achievement
Training for teachers of differentiating the curriculum	Undertake an audit of staff training requirements	All teachers are able to more fully meet the requirements of disabled children's needs with regards to accessing the curriculum	Inclusion Manager	Nov 2018	Increase in access to the curriculum
Audit of pupil needs and staff training to meet those needs	Review the specific needs for pupils living with a disability, in terms of basic daily living skills, relationships and future aspirations	Teachers are aware of the relevant issues and can ensure that this group has equality of access to life preparation learning. The use of other professional partners has been made available	All staff/ Inclusion Manager	On going	Increase in access to all school activities for all disabled pupils
All out-of-school activities are planned to ensure, where reasonable, the participation of the whole range of pupils	Review all out-of-school provision to ensure compliance with legislations	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	SLT	On going	Increase in access to all school activities for all disabled pupils
Classrooms are organised to promote the participation and independence of all pupils	Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases	Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Teaching staff and Inclusion Manager	On going	Increase in access to the National Curriculum
Training for Awareness Raising of Disability Issues	Provide training for governors, staff, pupils and Parents.  Discuss perception of issues with staff to determine the current status of school	Whole school community aware of issues relating to Access	Inclusion Manager and SLT	Oct 2018	Community will benefit by a more inclusive school and social environment

Availability of written material in alternative formats when specifically requested	The school will make itself aware of the services available for converting written information into alternative formats	The school will be able to provide written information in different formats when requested for individual purposes	Office/SLT/SBM	Nov 2018	Delivery of information to disabled pupils improved
Make available school brochures, school newsletters and other information for parents in alternative formats when specifically requested	Review all current school publications and promote the availability in different formats when specifically requested	All school innovation available for all who request it	Office/SLT/SBM	On going	Delivery of school information to parents and the local community improved
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice on alternative formats and use of IT software to produce customized materials	All school information available for all who request it	Office/SLT/Inclusion Manager	On going	Delivery of school information to pupils and parents with visual difficulties improved
Raise the awareness of adults working at and for the school on the importance of good communications systems	Arrange training courses	Awareness of target group raised	Inclusion Manager	Nov 2018	School is more effective in meeting the needs of pupils

Signed: \_\_\_\_\_ (headteacher)

Signed: \_\_\_\_\_ (school business manager)

Signed: \_\_\_\_\_ (inclusion manager)

Signed: \_\_\_\_\_ (Governing Body)

To be reviewed: November 2017